Dear Sir or Madame,

In response to the advertisement, I am writing this letter for the position of a merchandiser in your organization. The enclosed resume will help you know about my experience.

My education, experience and training have provided me with a couple of strong skills in merchandising.

I am very enthusiastic about being a merchandiser, I believe this work profile is perfect for me as I am comfortable and competent. I am excited to acquire this position in the position of a merchandiser.

I hope we can meet and discuss on this further. You can contact me via telephone or email.

Thank you for your time and consideration for the post.

Sincerely

Chelsea Janelle Melina Meloney

# **Summary:**

Responsible, friendly and professional Activity Leader who makes learning and various activities fun and engaging for those involved. Adept at bending and flexing to meet different situations, strong leader and capable of supervising others.

## **Highlights**

-Public speaking

-Responsible

-Leadership

-Good communicator

-Encouraging

-Time management

-Organized

-Eager to learn

## **Work Experience**

August- December 2014 Pennyeise, Merchandiser   
-Responsible for organizing and stocking product shelves. -Assisted with sales and promotion of products.

August- December 2016 Rattans, Merchandiser  
-Responsible for organizing and stocking product shelves. -Assisted with sales and promotion of products.

June 2017 YTEPP, Assistant Day Care Teacher   
-Responsible for assisting with various activities requested by head teacher.  
- Provide close supervision, creative activities, and nutritional food for children

July 2017 to January 2018, Babysitter   
-Responsible for close supervision, creative activities, and nutritional food for an infant.

**Education**

***Youth Training and Employment Partnership Programme (YTEPP) Limited Maloney Vocational Centre, 2016 October- 2017 May***  YTEPP Certificate of Participation, Child Care Attendant, 2017 (Cycle 44)

***Malabar Secondary School, 2011- 2016 Caribbean Examination Council (CXC)***  English- III Social Studies- III Mathematics- III Physical Education- II Theatre Arts- III